# M M 0

# Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Post-Travel Filing Instructions: Complete this form within 30 days of returning from 17 JUN -8 PM 5: 21

travel. Submit all forms	to the Office of Publ	ic Records in 232 Hart	Building.	
be reimbursed/paid for a	me. I also certify that	I have attached:		travel expenses that have been or wi
X A conv of the Privat	e Sponsor Travel Ceri	rization (Form RE-1), Altification Form with all a	machments (tutterat	y, invitee list, etc.)
Private Sponsor(s) (list	all): Woodrow Wils	on International Cen	ter for Scholars	
Travel date(s): April 1		-	· · · · · · · · · · · · · · · · · · ·	<u> </u>
Name of accompanying Relationship to Travele	family member (if are:	ny): N/A Child  EASE DUE TO THE ACC	OMPANYING SPOU	SE OR DEPENDENT CHILD, ONLY
		EXPENSES. (Attach additi	onal pages if fiecessar	y.)
Expenses for Employe	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate	\$704	\$250	\$172.92	\$45 for passenger van
🗷 Actual Amount				
Evnenses for Accomn	anving Spouse or De	pendent Child (if applic	able):	
Expenses for Accomp	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate	N/A	N/A	N/A	N/A
☐ Actual Amount				
Provide a description necessary.): See att		vents attended. See Senat	e Rule 35.2(c)(6). (	Attach additional pages if  When the property of the property
(Date)	(Printed	name of traveler)		(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

(Revised 1/3/11)



#### Woodrow Wilson International Center for Scholars Digital Futures Project Congressional Cybersecurity Lab Private Sponsor Travel Certification Form – Pre Trip -Additional Responses

# 13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The Congressional Cybersecurity Lab aims to educate Congressional staffers on technology policy issues critical to U.S. national security, as well as to foster bipartisan working relationships. The trip supplements the work of the program's sixweek seminar series, providing fellows with an opportunity to gain first-hand understanding of some of the technology and policy questions discussed in the seminars. The focus of this trip is to gain an international perspective on cybersecurity issues, specifically legal, financial, and law enforcement challenges related to the Internet of Things. Field visits will include meetings with American tech companies European headquarters, the Irish center for cybersecurity crime and cybercrime investigation, and other public and private sector entities.

Our goal is to promote an immersive understanding of policy issues on the legislative agenda, through exposure to the work and perspective of key stakeholders. The goal of the fellowship program is deeply rooted in the Wilson Center's broader mission and charter, to "...unite the world of ideas to the world of policy by supporting preeminent scholarship and linking that scholarship to issues of concern to officials in Washington."

The Wilson Center is the sole organizer of the trip. The William and Flora Hewlett Foundation provided a general grant to the Congressional Cybersecurity Lab with no requirement that the funds be used for congressional trips. Therefore, they have not directly nor indirectly earmarked funds for this trip. They have not played any role in choosing participants, selecting the destination, or designing the itinerary.

# 14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

The Woodrow Wilson Center has organized multiple prior congressional trips: a staff delegation for fellowship alumni to Mexico, focusing on border security and the U.S.-Mexico bilateral relationship; a staff trip to Canada focusing on US-Canadian relations, security, trade and natural resources; three staff trips to New York City focusing on homeland security, and a staff trip to Colombia to focus on the FARC negotiations. The Wilson Center also sponsored multiple congressional trips through its Wilson Center on the Hill (WCOH) Program, which ended in December 2011. WCOH was a nonpartisan forum that focused on current issues related to international trade and security, sustainable development, and globalization. In its three years of existence, WCOH led two Member trips and two staff trips.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips): The Wilson Center is the official memorial to President Woodrow Wilson. In addition to carrying out public meetings and events, the Center hosts preeminent scholars and experts from around the globe who are researching topics of national and international relevance. The Center also welcomes school groups (both high school and college students) from all over the United States and the world to explore the Wilson Center and its Presidential Memorial Exhibition and Learning Center. A list of recent programs can be found on the Center's website at www.wilsoncenter.org.

# 18. Reason for selecting the location of the event or trip.

Dublin is the home to the EU Headquarters of many tech company as well as tech start-ups. The site location was chosen given the vast array of possible site visits and rich tech culture. On this trip we seek to provide insight into tech companies overseas operations, privacy issues, and international governance of cyber issues.

#### PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

•	of the trip (please list all sponsors):
	Wilson International Center for Scholars
Description	of the trip: Trip for alumni of the Wilson Center Congressional Cybersecurity Lab, focusing
on internat	ional perspective in cybersecurity, specifically legal, financial, and law enforcement.
Dates of tra	vel: April 17-20, 2017
	vel:
Name and	itle of Senate invitees: See attached list.
I <i>certify</i> tha	t the trip fits one of the following categories:
employ	ne sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign all will accompany the Member, officer, or employee at any point throughout the trip.  — OR —
employ	the sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or one or more registered lobbyists or agents of a foreign principal and the trip meets the sments of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
_	by that the trip will not be financed in any part by a registered lobbyist or agent of a foreign
princip	– AND –
or indi foreign	fy that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly rectly for the purpose of financing this specific trip from a registered lobbyist or agent of a principal or from a private entity that retains or employs one or more registered lobbyists or of a foreign principal.
! certify th	at:
ĭ The transfer agent of	ip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or of a foreign principal except for de minimis lobbyist involvement.  - AND -
The tr	aveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

9.	USE ONLY IF YOU CHECKED QUESTION 6(B) I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:				
	<ul> <li>(A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.         <ul> <li>OR -</li> </ul> </li> </ul>				
	<ul> <li>(B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10).</li> <li>− OR −</li> </ul>				
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.				
10.	USE ONLY IF YOU CHECKED QUESTION 9(B)  If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:				
11.	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.				
12.	Briefly describe the role of each sponsor in organizing and conducting the trip:				
	The Wilson Center chose the destinations and planned the itinerary and all logistics for this trip.				
13.	Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:				
	See attached sheet.				
14.	Briefly describe each sponsor's prior history of sponsoring congressional trips:				
	See attached sheet.				

See attached sheet.				<u> </u>	
	•			<u> </u>	
		· ·			
otal Expenses for Each Participant:					
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses	
☑ Good Faith	\$704 airfare return trip	\$245 total for two nights	\$200 total	\$77 ground transportation over 3 days	
estimate				\$22 conference	
Actual Amounts				room rental	
participation or b) the congressional participa	trip involves an event ation:	that is arranged or or	ganized <i>specifically</i>	d to congressional	
participation or b) the	trip involves an event ation:	that is arranged or or	ganized <i>specifically</i>	d to congressional	
participation or b) the congressional participation.  This trip was organize	trip involves an event ation: ed specifically with regar	ard to congressional p	ganized <i>specifically</i>	d to congressional	
This trip was organize  Reason for selecting the	trip involves an event ation: ed specifically with regar	ard to congressional p	ganized <i>specifically</i>	d to congressional	
participation or b) the congressional participation.  This trip was organize	trip involves an event ation: ed specifically with regar	ard to congressional p	ganized <i>specifically</i>	d to congressional	
Participation or b) the congressional participation.  This trip was organize.  Reason for selecting the See attached sheet.	trip involves an event ation:  d specifically with regardate the location of the even	ard to congressional p	ganized <i>specifically</i>	d to congressional	
Participation or b) the congressional participation.  This trip was organize.  Reason for selecting the See attached sheet.  Name and location of	trip involves an event ation:  d specifically with regardate the location of the event hotel or other lodging	that is arranged or or ard to congressional part or trip	participation.	d to congressional	
Participation or b) the congressional participation.  This trip was organize.  Reason for selecting the See attached sheet.  Name and location of	trip involves an event ation:  d specifically with regardance.  he location of the even	that is arranged or or ard to congressional part or trip	participation.	d to congressional	
Participation or b) the congressional participation.  This trip was organize.  Reason for selecting the See attached sheet.  Name and location of Grand Canal Hotel, (Canal Hotel, Canal Hotel, Canal Hotel, Canal Hotel, Canal Hotel, Canal Hotel, (Canal Hotel, Canal Hotel, Ca	trip involves an event ation:  d specifically with regardate the location of the event hotel or other lodging	that is arranged or or ard to congressional part or trip  facility: oper, Dublin 4, Irelanding facility:	participation.	with regula to	

Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:
Lodging and meal expenses are at or below the maximum rates set for official Federal Government
Travel by the Department of State.
Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:
Participants will be traveling by air to Dublin in coach.
I represent that the travel expenses that will be paid for or reimbursed to Scnate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).
List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:
N/A
I hereby certify that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):  Signature of Travel Sponsor:  Meghann King Ritcheson; Director, Digital Futures Project
Name and Title:
Name of Organization: Woodrow Wilson International Center for Scholars  1300 Pennsylvania Ave, NW, Washington DC 20004  Address:
Telephone Number: 202-691-4104
Fax Number:
E-mail Address:meg.king@wilsoncenter.org



#### List of Participants Woodrow Wilson International Center for Scholars

### Congressional Cybersecurity Lab Alumni STAFFDEL Dublin, Ireland April 2017

#### Senate

Name: Lori Kearns

Title: Counsel, Office of Senator Bernie Sanders

Name: Sam Mulopulos

Title: Legislative Correspondent, Office of

Senator Rob Portman

Name: Liza Pergiel

Title: Legislative Correspondent, Office of

Senator Liza Murkowski

Name: Shavenor Winters

Title: Legislative Aide, Office of Senator Patty

Murray

Name: Collin Husted

Title: Press Aide, HSGAC





Woodrow Wilson International Center for Scholars Digital Futures Project Congressional Cybersecurity Lab 2017 Congressional Staff Delegation to Ireland

#### MONDAY, APRIL 17TH

PARTICIPANTS TRAVEL TO DUBLIN, IRELAND

10:20 PM

DEPART IAD - DULLES ON UNITED FLIGHT UA126

#### TUESDAY, APRIL 18TH

Focus: Overview of Dublin's Silicon Docks

10:25 AM

ARRIVE IN DUB - DUBLIN

12:30-2:30 PM

#### WORKING LUNCH WITH U.S. EMBASSY, POLITICAL AND ECONOMIC AFFAIRS

FOCUS: THE U.S. EMBASSY'S POLITICAL AND ECONOMIC AFFAIRS TEAMS WILL GIVE US AN OVERVIEW OF U.S. TECH COMPANIES OPERATING IN IRELAND AND THE AREA REFERRED TO AS 'SILICON DOCKS'. WE WILL DISCUSS THE FACTORS, SUCH AS IRELAND'S LOW CORPORATE TAX RATE AND ENGLISH-SPEAKING WORKFORCE, CONTRIBUTING TO THE ESTIMATED 700 U.S. COMPANIES THAT CALL IRELAND HOME. CUMULATIVE U.S. INVESTMENT IN IRELAND BY 2014 AMOUNTED TO MORE THAN \$300 BILLION, ABOUT A THIRD MORE THAN IRELAND'S ENTIRE GDP. KURT VAN DER WALDE (POLECON COUNSELLOR), PARDRAIG O'CONNOR (FOREIGN COMMERCIAL)

SERVICE SPECIALIST), MIKE HANLEY (ECONOMIC AFFAIRS)

LOCATION: THE GRAND CANAL HOTEL, GRAND CANAL STREET UPPER, DUBLIN

3:00 PM - 5:00 PM

#### UCD CENTER FOR CYBERSECURITY & CYBERCRIME INVESTIGATION

FOCUS: PARTICIPANTS WILL BE GIVEN A PRESENTATION BY THE UCD CCI TEAM ON THEIR WORK AND TOOLS FOR FIGHTING INTERNATIONAL CYBERCRIME. UCD CENTRE FOR CYBERSECURITY & CYBERCRIME INVESTIGATION (UCD CCI) IS A UNIQUE, WORLD-CLASS EDUCATION AND RESEARCH CENTER WITH STRONG AND WELL-ESTABLISHED COLLABORATIVE RELATIONSHIPS WITH LAW ENFORCEMENT AND INDUSTRY. THE UCD CCI EQUIPS TEAMS OF INTERNATIONAL CYBERCRIME EXPERTS WITH THE SKILLS, KNOWLEDGE AND TOOLS TO PRE-EMPT AND PROTECT AGAINST

INCREASINGLY SERIOUS CYBERCRIME ATTACKS.

LOCATION: CENTRE FOR CYBERSECURITY & CYBERCRIME INVESTIGATION, SCHOOL OF COMPUTER

SCIENCE, UNIVERSITY COLLEGE DUBLIN, BELFIELD, DUBLIN 4

7:00PM - 9:00PM

#### WORKING DINNER WITH DR. MARY AIKEN

FOCUS: PARTICIPANTS WILL HAVE THE OPPORTUNITY TO SPEAK WITH DR. MARY AIKEN, A WORLD RENOWNED RESEARCHER IN THE FIELD OF CYBER PSYCHOLOGY. SHE FOCUSES HER RESEARCH ON CYBERCRIME INVESTIGATION AND USING CYBER ANALYSIS TO PROFILE CRIMINALS, PARTICULARLY WITH RESPECT TO CYBER STALKERS AND ADOLESCENT BEHAVIOR.

LOCATION: THE PIG'S EAR, 4 NASSAU ST, DUBLIN 2, IRELAND

#### WEDNESDAY, APRIL 19TH

9:00 AM -12:00PM

KASPERSKY LAB

FOCUS: PARTICIPANTS WILL BE HEAR ABOUT KASPERKY'S NEW R&D LAB FOCUSED ON DEVELOPING DATA ANALYSIS AND MACHINE LEARNING TECHNOLOGIES FOR THE COMPANY'S ENTERPRISE SOLUTIONS OFFERING. THE LAB'S WORK IS FOCUSED ON TARGETED ATTACK DETECTION AND INVESTIGATION.

BREAKFAST/INTRO/WELCOME - KEITH WATERS (SITE DIRECTOR - KL DUBLIN) INDUSTRY THREATS & TRENDS WITH PRODUCT OVERVIEW - PAUL GLENNON (PRODUCT TEAM)

HOW MACHINE LEARNING INFORMS DETECTION OF CYBERATTACKS - DR. KRISTINA LUUS (DATA SCIENTIST)

LOCATION: AVIVA STADIUM, LANSDOWNE RD, DUBLIN 4, IRELAND

12:30 - 2:00 PM

LUNCH AT GOOGLE'S EUROPEAN HEADQUARTERS

 $\mathit{Focus}$ : The role of international technology companies within a global system as THE VIRTUAL AND PHYSICAL WORLDS COLLIDE. HOW ARE IDENTITY, COMMUNICATIONS AND LAWS CHANGING?

LOCATION: GRAND MILL QUAY, BARROW ST, GRAND CANAL DOCK, DUBLIN

3:00-5:00 PM

FACEBOOK

 $\mathit{Focus}$ : The role of social media internationally, including law enforcement and

**PRIVACY ISSUES** 

LOCATION: 4 GRAND CANAL SQUARE, GRAND CANAL DOCK, DUBLIN 2

7:00-9:00 PM

WORKING DINNER WITH RICHARD BROWNE, DIRECTOR OF INTERNET POLICY IN

DEPARTMENT OF COMMUNICATIONS, CLIMATE ACTION AND ENVIRONMENT FOCUS: OVERVIEW OF IRELAND'S INTERNET POLICY AND WHAT FACTORS LED TO THE RISING

SUCCESS OF THE SILICON DOCKS.

LOCATION: SEAPOINT RESTAURANT AND BAR, 4 THE CRESCENT, MONKSTOWN, CO. DUBLIN

#### THURSDAY, APRIL 20TH

7:30 - 9:00 AM

WORKING BREAKFAST AT DOCUSION CYBERSECURITY CENTRE OF EXCELLENCE WITH

THOMAS KINSELLA FOCUS: PARTICIPANTS WILL TAKE PART IN A DISCUSSION REGARDING THE THREAT LANDSCAPE WITH PARTICULAR ATTENTION ON ADVANCED MITIGATION TECHNIQUES THAT CAN BE LEVERAGED. THERE WILL THEN BE A LIVE DEMONSTRATION WHERE PARTICIPANTS CAN EXECUTE A BANKING TROJAN AND RUN MACRO ENABLED MALWARE; VISIT A PHISHING SITE; CRACK PASSWORDS FROM A LARGE THIRD PARTY BREACH (E.G. LINKEDIN); AND A DEMONSTRATION OF

HOW DOCUSION INVESTIGATES ALL OF THIS ACTIVITY.

LOCATION: DOCUSIGN, CUMBERLAND HOUSE, 1, FENIAN ST, DUBLIN 2

9:30 AM

DEPART GRAND CANAL HOTEL

12:25 PM

DEPART DUB - DUBLIN ON UNITED FLIGHT UA127

3:20 PM

ARRIVE IAD- DULLES

# 00000000000

## EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days

prior to the travel departure date to the Select Committee on Ethics in SH-220.

Incomplete and late travel submissions will <u>not</u> be considered or approved. This form <u>must</u> be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your	
required post-travel disclosure.  Liza Pergiel  Name of Traveler:	<u>-</u> ·
Employing Office/Committee: Senator Murkowski	
Private Sponsor(s) (list-all): Woodrow Wilson International Center for Scholars	
Travel date(s): April 17-20, 2017  Note: If you plan to extend the trip for any reason you must notify the Committee.	_
Destination(s): Dublin, Ireland	-
Explain how this trip is specifically connected to the traveler's official or representational duties:	<u>-</u>
Will be traveling to Dublin as the final wrap up of the Wilson Center cyber security class.	
As the Defense and Foreign Affairs Legislative Correspondent for Senator Murkowski the legal, financial, and law enforcement look at cyber security will strengthen my knowledge of my portfolio.	
Name of accompanying family member (if any):  Relationship to Employee: Spouse Child  I certify that the information contained in this form is true; complete and correct to the best of my knowledge:    3/13/2017	
TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arr Secretary for the Majority, Secretary for the Minority, and Chaplain):	ms,
I, (SA MILALOSSA hereby authorize Liza Pergiel  (Print Senator's/Officer's Name)  (Print Traveler's Name)	
an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, an related expenses for travel to the event described above. I have determined that this travel is in connection with his or h duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.	
I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box)	n 
(Signature of Supervising Senator/Officer)  (Revised 10/19/15)	RE-1



# Pergiel, Liza (Murkowski)

Sent:

To:

Katherine Zublin < Katherine.Zublin@wilsoncenter.org > From:

Wednesday, February 22, 2017 5:07 PM

Katherine Zublin

Congressional Staff Delegation to Dublin

Dublin Sample Itinerary.pdf Subject: **Attachments:** 

## Good afternoon everyone!

The Wilson Center would like to invite alumni and participants of the Congressional Cybersecurity Lab to submit their interest in attending a Congressional Staff Delegation trip from Monday, April 17th through Thursday April 20th. This study trip to Dublin's "Silicon Docks" will consist of 15 staffers and will focus on international issues in cybersecurity - including IOT, data protection and privacy, balkanization, and taxation. I have attached a notional itinerary which is still in development.

If you are interested in going, please contact me as soon as possible. The deadline for applications is Wednesday, March 1st. We hope to have an official list of attendees finalized the morning of Friday, March

Please reply to katherine.zublin@wilsoncenter.org if you are interested or if you have any questions!

Katherine G. Zublin Program Assistant Digital Futures Project Office | 202.691.4213





List of Participants Woodrow Wilson International Center for Scholars

Congressional Cybersecurity Lab Alumni STAFFDEL Dublin, Ireland April 2017

#### Senate

Name: Lisa Harst

Title: Legislative Assistant, Office of Senator

**Tom Cotton** 

Name: Lori Kearns

Title: Counsel, Office of Senator Bernie Sanders

Name: Sam Mulopulos

Title: Legislative Correspondent, Office of

Senator Rob Portman

Name: Liza Pergiel

Title: Legislative Correspondent, Office of

Senator Liza Murkowski

Name: Shavenor Winters

Title: Legislative Aide, Office of Senator Patty

Murray

#### PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1.	Sponsor(s) of the trip (please list all sponsors):  Woodrow Wilson International Center for Scholars
2.	Description of the trip: Trip for alumni of the Wilson Center Congressional Cybersecurity Lab, focusing
	on international perspective in cybersecurity, specifically legal, financial, and law enforcement.
3.	Dates of travel: April 17-20
4.	Place of travel: Dublin, Ireland
5.	Name and title of Senate invitees: See attached list.
6.	I certify that the trip fits one of the following categories:
	(A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip OR -
	(B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
7.	I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
	– AND –
	I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8.	! certify that:
	The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement.  - AND -
	The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

9.	USE ONLY IF YOU CHECKED QUESTION 6(B)  I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:					
	<ul> <li>(A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.</li> <li>OR -</li> </ul>					
	<ul> <li>(B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10).</li> <li>−OR −</li> </ul>					
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.					
10.	USE ONLY IF YOU CHECKED QUESTION 9(B)  If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:					
11.	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hourby-hour), complete, and final itinerary for the trip.					
12.	Briefly describe the role of each sponsor in organizing and conducting the trip:					
	The Wilson Center chose the destinations and planned the itinerary and all logistics for this trip.					
13.	Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:  See attached sheet.					
14.	Briefly describe each sponsor's prior history of sponsoring congressional trips:					
17.	See, attached sheet.					
	<del></del>					

				<del></del>
Total Expenses for Each	ch Participant:	•		
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
Good Faith estimate  Actual Amounts	\$704 airfare return trip	\$244 (\$122 per night- in line with State Department)	\$366 ( \$122 per day- in line with State Department )	\$77 ground transportation over 3 days \$22 conferent room renta
This trip was organized	a specifically with rega	TO to congressional p	articipation.	· <u> </u>
Descon for selecting th	ne location of the event	t or trip		
Keason for selecting in				
See attached sheet.			···	- <del></del>
	hotel or other lodging	facility:		
See attached sheet.				
See attached sheet.  Name and location of	Frand Canal Street Upp	per, Dublin 4, Ireland		

21.	Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:				
	Daily expenses are in line with the maximum rates set for official Federal Government Travel by the				
	Department of State.				
	·				
<b>22.</b> <sub>.</sub>	Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:				
	Participants will be traveling to Dublin in coach.				
23.	I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).				
24.	List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:				
	N/A				
25.	I hereby certify that the information contained herein is true, complete and correct. (You must include the				
<b>2</b> 3.	completed signature block below for each travel sponsor.):				
	Signature of Travel Sponsor:				
	Name and Title: Meghann King Ritcheson; Director, Digital Futures Project				
	Name of Organization: Woodrow Wilson International Center for Scholars				
	Address: 1300 Pennsylvania Ave, NW, Washington DC 20004				
	Telephone Number: 202-691-4104				
	Fax Number:				
	E-mail Address: meg.king@wilsoncenter.org				



# Woodrow Wilson International Center for Scholars Digital Futures Project Congressional Cybersecurity Lab Private Sponsor Travel Certification Form – Pre Trip -Additional Responses

#### 13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The Congressional Cybersecurity Lab aims to educate Congressional staffers on technology policy issues critical to U.S. national security, as well as to foster bipartisan working relationships. The trip supplements the work of the program's sixweek seminar series, providing fellows with an opportunity to gain first-hand understanding of some of the technology and policy questions discussed in the seminars. The focus of this trip is to gain an international perspective on cybersecurity issues, specifically legal, financial, and law enforcement challenges related to the Internet of Things. Field visits will include meetings with American tech companies European headquarters, the Irish center for cybersecurity crime and cybercrime investigation, and other public and private sector entities.

Our goal is to promote an immersive understanding of policy issues on the legislative agenda, through exposure to the work and perspective of key stakeholders. The goal of the fellowship program is deeply rooted in the Wilson Center's broader mission and charter, to "...unite the world of ideas to the world of policy by supporting preeminent scholarship and linking that scholarship to issues of concern to officials in Washington."

The Wilson Center is the sole organizer of the trip. The William and Flora Hewlett Foundation funds the Congressional Cybersecurity Lab but plays no role in choosing participants, selecting the destination, or designing the itinerary.

#### 14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

The Woodrow Wilson Center has organized multiple prior congressional trips: a staff delegation for fellowship alumni to Mexico, focusing on border security and the U.S.-Mexico bilateral relationship; a staff trip to Canada focusing on US-Canadian relations, security, trade and natural resources; three staff trips to New York City focusing on homeland security, and a staff trip to Colombia to focus on the FARC negotiations. The Wilson Center also sponsored multiple congressional trips through its Wilson Center on the Hill (WCOH) Program, which ended in December 2011. WCOH was a nonpartisan forum that focused on current issues related to international trade and security, sustainable development, and globalization. In its three years of existence, WCOH led two Member trips and two staff trips.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips): The Wilson Center is the official memorial to President Woodrow Wilson. In addition to carrying out public meetings and events, the Center hosts preeminent scholars and experts from around the globe who are researching topics of national and international relevance. The Center also welcomes school groups (both high school and college students) from all over the United States and the world to explore the Wilson Center and its Presidential Memorial Exhibition and Learning Center. A list of recent programs can be found on the Center's website at www.wilsoncenter.org.

#### 18. Reason for selecting the location of the event or trip.

Dublin is the home to the EU Headquarters of many tech company as well as tech start-ups. The site location was chosen given the vast array of possible site visits and rich tech culture. On this trip we seek to provide insight into tech companies overseas operations, privacy issues, and international governance of cyber issues.